

Rocky Mountain Flycasters Leadership Meeting

January 12, 2022

In-Person Board Meeting via Zoom

RMF_leadership_minutes_20220112

Attendees: Mark Miller*, Dave Haeusler*, Tony Popp*, Ron Hanser*, Scott Baily*, Ryan Hogan, Zach Jory, Dennis Cook, Dave Handshue and Jeannie Weaver* (minutes). (* board members - quorum present).

Called to order at 6:00 PM

Agenda

1. Opening Comments
 - a. Mark thanked Ryan for attending and working with Tony for Budget training
 - b. Board Business - Mark noted that the November financial reports were in the Consent Reports folder for review.
 - c. Consent Agenda -
 - i) Statement of Financial Position for November, 2021
 - ii) Statement of Financial Income and Expenses for November, 2021
 - iii) Budget vs. Actual for November, 2021
 - iv) Programs Projects Report November 2021 - Report shows a breakdown by program for Committee Chairs to review their programs
 - v) November 10, 2021, Board Minutes and November 17, 2021 Annual Membership Meeting Minutes
 - vi) Education Report - Dave will provide next month
 - vii) Financial Development - January 10, 2022 minutes
 - viii) Conservation Report
 - d. Pulled Consent Items and Vote - None of the items were pulled and Tony moved to approve, Scott seconded and the Board vote was unanimous.
2. New Business
 - i. 1st NOCO Trout Fest & Rendezvous (Zach stated this event will be held later in the summer with Odell's and St. Pete's). The Fly Fishing EXPO- Zach updated the Board that March 19th was the date chosen by PRVFF to hold their annual banquet so the committee is working to secure another date in late March or early April at NACC. The committee's plan is once the date is set to prepare a flyer, use Eventbrite for ticketing (includes the meal) and have a food truck in the parking lot for participants to have food during the event. Fly tiers have been notified and many have confirmed their participation.
 - ii. FY 2022-23 Budget - Ryan included a Budget Overview Powerpoint in the meeting folder and asked Committee Chairs to use last

year's budget to look at committee needs and make projections for the coming year. An email will be sent at the end of January with the Budget Spreadsheet to each Chair. Ryan encouraged each Chair to use this year's Year-end Budget Report and Projects reports to ask questions, pull out numbers and prepare your new Budget. Use your best guess and it can be adjusted later in the year as needs arise. It may be too early to have these ready by the next Board meeting, but after February 10th work by the Chairs can be done to finalize and ready the Committee Budgets for the March Board meeting vote for approval of the FY 2022-23 RMF Budget. If a Special Meeting is needed after that, it will be scheduled before the end of March. Mark said that he would like to purchase another 6' table so we have two 6' tables for events. Mark asked Zach to purchase another tablecloth. Zach asked about the budget for purchases for Events and whether it should be in the Communications budget or elsewhere. Ryan shared that when the bill is sent to the Accountant, it would need to be marked as to what Program or Project it is associated with. It could be Adult Education or General/Administrative but it needs to be transparent for reporting to TU National and the IRS and line up with a Program or Project. **ACTION ITEM: Committee Chairs start working with committees on pulling the budget together for preliminary discussion at the February Board meeting.**

- iii. Board member Orientation - for all Board members - Jan 26th from 6:30-8:30 pm by Zoom.. Dennis will be sending out a packet for each member to read prior to the meeting to prepare for a smooth presentation that night. Position descriptions will be included for updating or total revamping as necessary.
- iv. Online Raffle update - Jeannie contacted Ryan Laudermilch to see if there would be a January raffle; however, she noted that since the Games License was renewed for 2022, Ryan would probably be preparing a raffle soon. Jeannie suggested that Ryan use the Eventgroove platform's Auction option for the Expo in lieu of CTU's GiveSmart platform.
- v. Volunteer Orientation Night - Discussion ensued and consensus was to postpone the event until late Spring or early summer so that it can be held in person, possibly outdoors and have better attendance.
- vi. iVolunteer integration with chapter activities - Scott spoke about using the program's reports for the recent Chapter Awards discussions and realizing that it could be used for any chapter activities and events. (See more under Old Business)
- vii. The January General Membership meeting speaker is Joe O'Connor of PRVFF. He will have a great presentation including the Honor Float movie.

- viii. Prep for in-person Membership meetings - Mark shared that if we can meet in person in April or May, we will need lots of help to make sure we are ready and able to meet in person since we have not done this in nearly 2 years. Dennis also added that the Annual Chapter Activity report is due again on May 15 to CTU and requested that Board members start preparing documentation of their volunteer hours for the Board Secretary and Treasurer. Ron shared that he found it easy to note the number of hours he spent on volunteer activities by jotting it down at the end of each day and making it a routine habit. **ACTION ITEM:** Jeannie will send out the tracking spreadsheet ASAP to every Chair to start gathering the number of hours from each of their Committee members. Also, since the report was reformatted last year, a template of the actual report's questions will be included for the person responsible for answering those sections of the report (as was done by Jeannie last year) and noted to be helpful to the Committee Chairs.
- b. Old Business
 - i. Update on Google Drive transition and iVolunteer integration with activity planning - Scott Baily noted that the transition started in September and concluded on December 31. The RockyMountainFlycasters.org domain is ready to be eliminated. Scott will also prepare a sample using the Jan 26 Board Member Orientation activity using iVolunteer to track the time, personnel and tasks associated to illustrate how it can be more effectively utilized.
 - ii. How are Email addresses working for new Board members? Ron said he worked with Scott to gain access to rmftu.org drive and felt the training was extremely helpful. Tony and Ryan were set up with email addresses so that each could access the drive and receive email. Having multiple gmail addresses makes the process a bit tricky, but it can be managed easily and Scott will help if you are having trouble.
- 3. Upcoming General Meetings - via Zoom link below
 - a. January 19, 2022 - General Meeting - via Zoom Meeting, 7-9 pm via Zoom. Speaker Joe O'Connor from PRVFF will give the presentation and show a movie clip of the last Honor Float. Click below on [Zoom Meeting \(with our new Zoom Enterprise account\)](https://zoom.us/j/95956728820?pwd=ZmwwZkIEODJhc0RIaVOTXZ3V3B5QT09):
<https://zoom.us/j/95956728820?pwd=ZmwwZkIEODJhc0RIaVOTXZ3V3B5QT09>

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Complete 01/13/22 - jmw

Meeting adjourned at 7:14 p.m.